

_____ COURT, _____ COUNTY, FLORIDA

CASE NO. _____

_____ Plaintiff,

vs

_____ Defendant.

INSTRUCTIONS FOR LEVY

The Sheriff of Marion County, Ocala, Florida

Date: _____

Dear Sir:

In the matter of an execution for money, issued out of the _____ Court, _____ County, Florida, in the above styled case, you are hereby instructed to levy on the following described property of the Defendant:

DESCRIPTION OF PROPERTY

Disclosure of the balance on the Writ as follows: \$ _____ plus interest from _____ at _____% per annum.

It is understood and agreed that you as Sheriff of Marion County, Florida, shall be held blameless in making a wrongful levy when acting upon these instructions. It is further understood and agreed that I shall pay all costs incident to this levy, should the property levied upon, for any reason be not sold, or if upon sale should not produce sufficient money to pay said cost, unless said cost shall have been paid by the Defendant.

NOTE: On levy of Real Property, Mobile or Modular Home, or any other residence, I, the Plaintiff or agent have made an inquiry of the records of the Circuit Court and have found no Affidavit of Designation of Homestead on the described property as allowed in F.S.S. 222.01.

NOTE: Section 30.30, Florida Statutes, provides that the Sheriff must "levy upon property specifically described" in the writ. It further provides if the Sheriff attempts to levy upon any property, other than that specifically described in the writ, he may require the Plaintiff to furnish a bond for his protection.

NOTE: Due to unforeseen delays, i.e. bankruptcy and appeals, an additional levy deposit may be required. You will be notified if an additional cost deposit becomes necessary.

Section 30.30 also provides, "If the Sheriff, in attempting to execute any writ describing specific property, shall find it in the possession of anyone other than the defendant, who is claiming the ownership or the right to the possession thereof, the Sheriff, in his discretion, may require the Plaintiff suing out of the writ to furnish a bond, payable to such Sheriff, in a sum not exceeding the reasonable value of the described property, as fixed by such Sheriff . . ."

The name(s) and mailing address(es) of person(s) to be notified in accordance with the law is/are as follows:

Name _____

Name _____

Address _____

Address _____

Name _____

Name _____

Address _____

Address _____

Name _____

Name _____

Address _____

Address _____

Please mail to me at the address shown below a copy of the Sheriff's "Notice of Levy" and "Notice of Sale".

Sincerely,

Plaintiff's, agent's, or attorney's address:

Signature of plaintiff, his agent, or attorney

(Typed or printed name of person signing)

Phone: _____